Completing a **Hazardous Vulnerability Assessment (HVA)**
Using the 2017 Template

Note – Each worksheet has been protected to prevent unintended changes to formulas. Users can enter/change data only if cells that can be selected.

Facility Info Tab:

Add facility name, current year, and location in the blue cells.

This information will appear in the header of each worksheet.
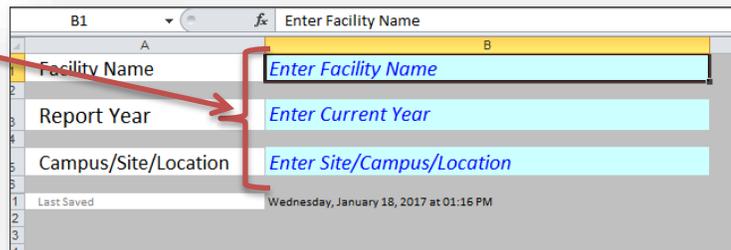
Hazard Tab

This is similar to the former HVA template. Use the drop down options to populate information for **Probability**, and **Severity** sections. The **Risk** score will automatically calculate as a percentage once these cells have been filled in. The higher the score, the higher the priority.

Additional Events (Hazards) can be added by the user. To add an additional hazard, type the new hazard name at the bottom of the column. Add the corresponding hazard type in **Col. A** –

- **H** = Human Events
- **HM** = Hazardous Material Events
- **N** = Natural Events
- **T** = Technological Events

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Event Log Tab

Use this tab to input data on all events you would like captured in your log for the year (i.e., disaster, emergencies, and disruptions). The highlighted columns are drop-down boxes.

Note: This data will be used on the **Summary** tab.

Summary Tab

As a result of information captured in the Data and HVA tabs, the summary report tab will provide a snapshot of the total alerts, Top 10 HVA Threats, and a list of the Top 10 Actual Occurrences.

ALERT TYPE	OCCURRENCE
Command Center Activation	56
Patient Care Impacts	56
Business / Operational Impacts	56
Structural Impacts	52
Resource Request	34
Recovery Plan Activated	28
AAR	56
Total Alert	**82**

2015

TOP 10 HVA	RANK	OCCURRENCE
Flood	1	12
Fire	2	4
Patient Surge	3	13
Power Outage	4	14
Earthquake	5	10
HVAC Failure	6	6
Evacuation	7	12
Explosion	8	2
IT System Outage	9	6
Water Contamination	10	0

2015

TOP 10 ACTUAL ALERTS	OCCURRENCE	HVA RANK
Power Outage	14	4
Patient Surge	13	3
Evacuation	12	7
Flood	12	1
Earthquake	10	5
IT System Outage	6	9
HVAC Failure	6	6
Fire	4	2
Explosion	2	8
Supply Chain Shortage / Failure	2	11